

**U3A STONNINGTON INC.  
35<sup>TH</sup> ANNUAL GENERAL MEETING (AGM) 2024**

**to be held 12.15pm, 13 May 2024 in Room 1 at 1-3 Valetta Street Malvern  
and by Zoom**

**AGENDA**

- 1. Welcome By Chairperson**
- 2. Attendance & Apologies**
- 3. Confirmation of the Minutes of the 34<sup>th</sup> Annual General Meeting held Monday 15 May 2023**
- 4. Annual Report including the President's Report, Treasurer's Report and presentation of Financial Statements to 31 December 2023**
- 5. Election of Candidates to Committee of Management**
- 6. General Business**
- 7. Date of Next Meeting**
- 8. Close**

**Light refreshments will be served following the meeting.**

**U3A STONNINGTON INC. 35<sup>TH</sup> ANNUAL GENERAL MEETING (AGM) 2024  
to be held 12.15pm 13 May 2024 in Room 1 at 1-3 Valetta Street Malvern**

**NOMINATION OF CANDIDATES FOR ELECTION TO COMMITTEE OF MANAGEMENT  
2024/2025**

If you are nominating a candidate, including yourself, for election to the Committee of Management, please complete the following form and return it by email to **mail@u3astonnington.org.au** for the attention of Cheryl Fairclough, Secretary, or deliver it to 1-3 Valetta Street Malvern 3144 by **Monday 6 May 2024**.

**How to nominate yourself for election to the Committee of Management**

1. Complete and sign the nomination form below.
2. Have the form signed by a member who agrees to nominate you.
3. Have the form signed by a member who seconds the nomination.

**How to nominate another member for election to the Committee of Management**

1. Complete and sign the nomination form below.
2. Have the form signed by the person you are nominating.
3. Have the form signed by a member who seconds the nomination.

U3A Stonnington INC ABN 23 378 204 740 Reg No A0020583J 1-3 Valetta Street Malvern

**NOMINATION FOR ELECTION OF 2024-2025 COMMITTEE MEMBERS AND OFFICERS**

I.....(name) being a member of U3A Stonnington Inc.,  
nominate.....(name) for the position of (please circle ONE of the following)

**PRESIDENT VICE-PRESIDENT SECRETARY TREASURER ORDINARY MEMBER**

.....Signature of Proposer

.....Name: a member of U3A Stonnington Inc. seconding the nomination

.....Signature of Seconder

.....Name: a member of U3A Stonnington Inc. accepting the nomination

.....Signature of member nominated

**Note:**

A separate form is required for each nomination.  
Additional forms are available from U3A reception.  
Photocopied or identically worded hand-written/typed copies are also accepted.

**U3A STONNINGTON INC. 35<sup>TH</sup> ANNUAL GENERAL MEETING (AGM) 2024**

**to be held**

**12.15pm Monday 13 May 2024 in Room 1, 1-3 Valetta Street Malvern and by Zoom**

**PROXY VOTE APPOINTMENT  
FOR ELECTION OF CANDIDATES TO COMMITTEE OF MANAGEMENT 2024/2025**

If you are unable to attend the Annual General Meeting but wish to appoint a proxy to vote on your behalf, please email your signed proxy appointment to **mail@u3astonnington.org.au** for the attention of Cheryl Fairclough, Secretary; or hand deliver it to 1-3 Valetta Street Malvern by **Monday 6 May 2024**. Your proxy form should include your name and who is to vote on your behalf (generally the President or Secretary).

.....  
U3A Stonnington INC ABN 23 378 204 740 Reg No A0020583J 1-3 Valetta Street Malvern

**APPOINTMENT OF PROXY**

I.....being a member of U3A Stonnington Inc.  
(Please print name)

hereby appoint the President (Elizabeth Brown)  (tick if applicable)

OR .....being a member of U3A Stonnington Inc.  
(Please print name of Proxy nominated)

as my proxy to vote on my behalf at the Annual General Meeting on 13 May 2024

Signed.....dated.....

**MINUTES**  
**U3ASTONNINGTON INC. 34TH ANNUAL GENERAL MEETING (AGM) 2023**  
**held 12 noon 15 May 2023**  
**in Room 1 at 1-3 Valetta Street Malvern and by Zoom**

**1. Welcome By Chairperson and Acknowledgement of Country**

The President, Dr Kay Stevens, welcomed and thanked all for attending in person as well as by Zoom.

It was acknowledged that the meeting was being held on the Traditional Lands of the Wurundjeri Woi Wurrung and Bunurong peoples of the East Kulin Nations with respect paid to their Elders Past, present and emerging, and to all Aboriginal and Torres Strait Islander peoples, their living connection to country, relationship with the land and all living things extending back tens of thousands of years.

**2. Attendance & Apologies**

**Attendance:** Dr Kay Stevens (President), Dr Peter Ward (Vice-President), Alex Safran (Treasurer), Dianne Nicoll (Secretary/Minutes) and 45 other Members (36 in person and 9 by Zoom). 20 proxies were received (16 to Dr Kay Stevens and 4 to Elizabeth Brown).  
A quorum was thus achieved.

**Apologies:** 17 were received: Martin Drerup, Elspeth Ferguson, Kath Gibson, Linette Hawkins, Mary Heinemann, Mark Kausman, Doreen Kenmar, Margaret Lade, Loretta Mackenzie, Fairlie Nassau, Eira Parry, Maree Pawsey, Martin Ralston, Peter Schattner, Ian Singleton, John Watt, Pam Webster

**3. Confirmation of the Minutes of the 33<sup>rd</sup> Annual General Meeting held 16 May 2022**

It was **moved** by Ken Pakes “that the Minutes be confirmed as a true and accurate record of the 2022 Annual General Meeting of U3A Stonnington Inc” and **seconded** by Donata Kot. **Passed.**

**4. Annual Report including the President’s Report, Treasurer’s Report and Financial Statements to 31 December 2022**

**Treasurer’s Report and Financial Statements:**

Copies of the Treasurer’s Report and Financial Statements were previously circulated to Members. The accounts revealed a surplus of \$1,901 to 31 December 2022.

**Moved:** by Sandra Beauchamp “that the financial statements be confirmed as giving a true and fair record of financial performance of U3A Stonnington Inc during and at the end of the financial year ending 31 December 2022, and that the Secretary submit the statements by 30 June 2023 to the Australian Charities and Not for Profit Commission”.

**Seconded:** Helen Kaye-Smith. **Passed.**

**President’s Report:**

The President, Dr Kay Stevens, reported on the year’s achievements and activities, her report being previously distributed to all Members. Many successes were outlined. These included, financially - a further surplus for 2022, an increase in enrolments and in member participation, and many functional and structural initiatives. Memorable events included a hybrid 100<sup>th</sup> birthday celebration. There were also

significant expansions of course offerings, technology and communication as well as in areas of hospitality and operations. Many challenging administrative issues were also successfully resolved. Supportive communications have continued with Stonnington Council in multiple areas. Her sincere thanks were expressed for the generosity of time and effort of all volunteers and members.

**Moved:** by Gordon Baker “that the President’s Report for the year 2022-2023 be accepted by the meeting”. **Seconded:** Alex Safran. **Passed.**

## 5. Election of Candidates to the Committee of Management

All positions on the Committee of Management were declared vacant. Nominations were received for the 2023-2024 period as follows:

President: No nominations received to date. The Chair called for nominations from the floor. As none were received, the President declared the position vacant.

Vice President: Dr Peter Ward

Treasurer: Sue Palecek

Secretary: No nominations received to date. The Chair called for nominations from the floor. As none were received, the President declared the position vacant.

As there were no other nominations, it was **declared** that Dr Peter Ward be elected Vice President and Sue Palecek be elected as Treasurer. The responsibility of filling the vacant positions of President and Secretary falls to the incoming Committee of Management that may co-opt a member to the roles.

As Kay Stevens did not nominate for the position of President, after serving one year in that role and previously 18 months as Vice President (Communications), a vote of thanks for her dedicated leadership was carried unanimously.

Committee of Management Ordinary Members: Nominations were received from Elizabeth Brown, Margaret Hay, Fairlie Nassau and Peter Schattner for committee positions. The members nominated were duly elected. Outgoing members were warmly thanked for their contribution.

## 6. General Business

The re-elected Vice-President, Peter Ward, and members from the floor, thanked the Committee of Management and all volunteers who have applied their diverse range of skills in a collective effort that yielded a great outcome for U3A Stonnington Inc. This was only possible through commitment of time and effort which is especially notable given normal responsibilities. He reiterated the importance of volunteers as a resource in non-profit organisations and called on members to consider offering their services or by encouraging fellow members to do so, particularly given the current vacancies.

## 7. Date of Next AGM

The next (35<sup>th</sup>) AGM of U3A Stonnington Inc will be held Monday 13 May 2024.

## 8. Close

The meeting closed at 12.22pm.